

**ENGINEERED SYSTEMS (ELECTRICAL) LTD**  
**Unit 1 Waterside Industrial Park, Waterside Road,**  
**Leeds, LS10 1RW**

**SLIPS, TRIPS & FALLS POLICY**

**PURPOSE:**

ENGINEERED SYSTEMS (ELECTRICAL) LTD understands the hazards arising from Slips, trips and falls in the workplace with regards to the health, safety and welfare of our employees.

**SCOPE:**

It is with this in mind that we have devised the following policy to reduce the number of accidents resulting from this type of incident.

**CONTROL MEASURES:**

ENGINEERED SYSTEMS (ELECTRICAL) LTD will ensure that areas and operations involving an unacceptable risk of slips, trips and falls will be eliminated, so far as is reasonably practicable. This is done by carefully designing the workplace and any related traffic routes and ensuring that regular maintenance of the workplace is carried out. We will also regularly inspect and monitor the workplace to ensure that any measures put in place are effective and any problems are rectified as soon as possible. To help us to identify the required measures, we have carried out a risk assessment of the workplace, identified the related hazards, evaluated the risk, and put in place relevant control measures. When making our assessment we considered the individual, the task being performed and the layout and environment of our workplace.

In addition, our managers always ensure that:

- They keep a record of the relevant assessment and ensure employees follow any safe systems devised and make use of appropriate control measures.
- Employees wear appropriate personal protective equipment and footwear and keep the workplace clear of waste build up or spills.
- Any slips, trips or falls are investigated, and measures implemented to prevent a recurrence.
- They carry out regular inspections of the workplace and monitor the effectiveness of measures put in place
- Ensure required maintenance takes place and is recorded and kept on file.

Our employees also have duties and must ensure that they:


- Comply with any instruction or training they are provided with and adhere to the safe systems devised.
- Do not deliberately put themselves at risk while carrying out their work.
- Use equipment properly and ensure it is suitable for the task being carried out.
- Report any potentially dangerous situations relating to slips, trips or falls to the management so action can be taken immediately.

We provide our employees with suitable information and training on our activities that involve the risk of slips, trips and falls. This training is reviewed on an ongoing basis and refresher training is provided as and when necessary.

**CONSEQUENCES OF NON-COMPLIANCE:**

Where an employee commits a clear breach of company rules relating to this policy, action will be taken under our disciplinary procedures as appropriate.

**Signed by the Executive Responsible for Slips, Trips and Falls:**



**Michael Keith**  
**Managing Director**  
**Date: 28<sup>th</sup> August 2025**